



LIFE ENRICHMENT AIDE
Richview Manor Retirement Living

Candidates are invited to apply for the Life Enrichment Aide Position to work at our managed retirement home located in Maple, Ontario.

Life Enrichment Aide is responsible to provide professional recreational/activation interventions to all residents enhancing their quality of life from all aspects of a holistic model of service. To support the development and evaluation of resident focused services and programs. All duties are performed with consideration to the needs, care and satisfaction of the residents.

RESPONSIBILITIES

- Assesses resident's life enrichment needs, including resident profile, recreation/activation assessment, and leisure checklist and ensuring that family members are involved as a vital component of our delivery of service.
- Assists, implements, and evaluates recreation programs and services for all residents. (Including special events/bus outings.
- Ensures all residents assessments are kept current within the guidelines of the recreation assessment program (PCC).
- Records and documents according to standards, including progress notes, care plans and statistical data.
- Ongoing development of a highly effective Recreation and Restorative Program including participation in staff meetings, ongoing education, and team building.
- Promotes Therapeutic Recreation both internally and externally through practice, research, and education.
- Creating and facilitating Montessori Based Dementia Programming along with specialized Restorative Care programs.
- Project work as assigned.

Interpersonal/Communications:

Expectations for effective communication include communication that is professional, respectful, clear, concise, timely and contributes to effective team functioning and resident care.

Internal:

All staff, residents, contract clinicians, family members, volunteers, and companions

External:

Other healthcare colleagues, health service organizations and committees in the community to identify and evaluate best practices for program development and ongoing enhancement of services.

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Responsibility for Supervision:

- Support and assist volunteers assigned to particular programs.
- Ensures all duties are performed within the guidelines and regulations of the Occupational Health & Safety Act and the organization's policies and procedures.

Responsibility for Resources:

- Participate in monitoring resources to ensure most effective utilization of Recreation/Activation supplies and equipment that support budget compliance

COMPETENCIES

- Knowledge:** Degree/diploma in Recreation and Leisure Studies, Therapeutic Recreation, Social Worker and Social Worker of Gerontology from a recognized post-secondary institution. Or same in progress
- Experience:** 1 – 3 years' experience working with the elderly in a retirement, long term care or community setting
Knowledge of and experience with therapeutic recreation assessment techniques and establishing outcome treatment plans
- Skills:** Must possess the ability to work within and develop a team-based environment
Excellent communication skills and ability to work independently
Excellent organization and problem solving, planning and creative abilities
Computer literacy, including MS-Word, MS-Excel, and MS-PowerPoint

CLOSING DATE

Interested applicants may forward their resume in confidence to the attention of:

Magdalena Di Maria
10500 Dufferin Street
Maple, Ontario L6A 4R1
mdimaria@richviewmanor.com
Fax: (905) 585-5555

**We thank all applicants and will only communicate with those
Candidates that will be interviewed.**